

# Delco SOCCER League Constitution

*Revision Date: April 30, 1992*

## **ARTICLE 1: IDENTIFICATION**

### ***Section 1-1: Name***

The name of this association is the Delco Soccer League. It may also be referred to as Delco.

### ***Section 1-2: Location***

The Delco Soccer League is centered in the southeast corner of the Commonwealth of Pennsylvania. Delco extends its services to any neighboring community, which desires quality amateur soccer competition.

### ***Section 1-3: Colors***

The representative colors of the Delco Soccer League are blue and gold.

## **ARTICLE 2: PURPOSES**

The purposes of the Delco Soccer League are to promote, foster and perpetuate the game of soccer on the amateur level, and to provide competition for teams from member clubs to play the game in accordance with high standards of good sportsmanship and fair play.

## **ARTICLE 3: MEMBERSHIP**

### ***Section 3-1: Clubs***

The membership of the Delco Soccer League consists of individual clubs: amateur soccer clubs or amateur athletic associations that include soccer teams. Each club may register as many teams as it wants in each of the age divisions established. Each club also registers coaches and players on each team, in accordance with established procedures.

### ***Section 3-2: Official Delegates***

The legislative and judicial powers of the Delco Soccer League, unless specifically designated otherwise herein, are vested in a group of Official Delegates. Each club that has a team registered in the Delco Soccer League for the current seasonal year designates one Official Delegate to represent the club as a whole. In addition, each team registered in the Delco Soccer League for the current seasonal year designates one Official Delegate to represent the team.

### ***Section 3-3: Official Delegates and Alternates of Record***

The one Official Delegate designated by each club and the one Official Delegate designated by each team shall be recognized as the Official Delegates of record. In addition, an Alternate may be formally designated for each Official Delegate. Unless otherwise designated, the first coach registered on the team roster is automatically the Official Delegate of record, and if a second coach is registered on the team roster, that individual is automatically the Alternate of record. At any meeting of the Delco Soccer League, there is no recognition of an Official Delegate representing a club as a whole, unless one has been formally designated in advance of that particular meeting. To change an Official Delegate or Alternate of record, either from a club or from a team, a written request must be received by the Recording Secretary or President of the Delco Soccer League prior to the start of the meeting at which the change will be recognized.

### ***Section 3-4: Voting Rights***

In all matters formally presented at a meeting of the Delco Soccer League, each Official Delegate of record has the right to cast one vote. In the absence of an Official Delegate, the voting right passes to the Alternate of record. The President does not have the right to cast a vote, except in a case of deadlock when the President has the privilege of being able to cast the deciding vote. No other individual ever has the right to cast a vote.

## **ARTICLE 4: OFFICERS**

### ***Section 4-1: President***

The President supervises and manages the affairs of the Delco Soccer League in accordance with the needs and desires of the membership: calls and presides at all meetings; enforces the Constitution and Bylaws; appoints all committees; submits an annual budget at the April Annual Meeting; together with the Recording Secretary, signs all contracts and official documents; appoints auditors of financial records for a report at each Annual Meeting; pursues growth and development of existing members; pursues expansion through new members; ensures an effective arbitration process; and performs such other duties as the Executive Committee or membership may from time to time direct.

### ***Section 4-2: Vice President of League Competition***

The Vice President of League Competition oversees all normal competition programs: oversees scheduling of all games; oversees receipt of game reports; keeps up-to-date standings for each division; advises Grievance Committee Chairman of any violation, complaint, game protest or appeal. The Assistant Commissioners may be appointed by the Vice President of Competition with the approval of the Executive Committee to establish additional individuals to help with various competitions within the Delco Soccer League and can help facilitate the Vice President of Competition. However, an assistant is not recognized as an Officer and is not a member of the Executive Committee. The Vice President of League Competition performs the duties and exercises the powers of the President during the absence or incapacity of the President.

### ***Section 4-3: Vice President of League Events***

The Vice President of League Events will have responsibility for other than normal league play; oversee tournaments, camps, fund raisers, coaching schools, and referee schools. Assistant Commissioners may be appointed by the Vice President of League Events, with the approval of the Executive Committee, to establish additional individuals to help with various events within the Delco Soccer League and can help facilitate the Vice President of League Events. However, an assistant is not recognized as an Officer and is not a member of the Executive Committee.

### ***Section 4-4: Secretary***

The Recording Secretary keeps a record of all meetings and receives and produces any correspondence associated with the Delco Soccer League; keeps an attendance record of each meeting; prepares a yearly calendar to ensure timeliness of business; provides Official Delegates with a copy of attendance and minutes for each Delco Soccer League meeting and each Executive Committee meeting.

### ***Section 4-5: Treasurer***

The Treasurer oversees all financial concerns; maintains a chronological itemized ledger of each financial account, a current list of credits and debits due, and a current list of past due accounts; solicits all payments due because of bond losses, fine or loss of property; collects all monies due; gives receipts; deposits all monies in the name of the Delco Soccer League with a depository approved by the Executive Committee; signs a check to liquidate each bill authorized for payment by the membership or by the Executive Committee; maintains a listing of the Delco Soccer League property together with its location, and oversees its lending through any procedure deemed appropriate for its safe return or replacement; twice a year, in January and August, publishes a performance bond report for all teams of every club; maintains the bulk of the bond in a interest-earning bank account escrow fund, or in any other fund suitable for the purpose; together with the President, signs all contracts approved by the membership or by the Executive Committee; reports financial status at every meeting and whenever requested to do so by the President or the Executive Committee; cooperates with the President to prepare an annual budget for the April Annual Meeting.

### ***Section 4-6: Registrar***

The Registrar oversees all registration concerns for teams and players, and keeps an up-to-date eligibility file in conjunction with the Vice President of Competition and the Treasurer. The Registrar also coordinates with the EPYSA Registrar and resolves any conflicts over applications from clubs, teams, coaches or players residing outside or on the border of the Delco Soccer League territory. Assistant Registrars may be appointed by the President, with the approval of the Executive Committee, to establish additional individuals at selected locations throughout the territory of the Delco Soccer League who can help facilitate Registrar duties. However, an Assistant is not recognized as an Officer and is not a member of the Executive Committee.

### ***Section 4-7: Select Teams Commissioner***

The Select Team Commissioner oversees the Select Team Program and coordinates any all-star competition for the Delco Soccer League.

### ***Section 4-8: Public Relations Commissioner***

The Public Relations Commissioner acts as liaison with all area newspapers and other publicity channels to promote the best possible image for the Delco Soccer League. The Public Relations Commissioner also oversees related special events and programs as requested by the membership, such as a periodic newsletter.

### ***Section 4-9: Referee Liaison***

The Liaison has to gather information from the referees reports as to cautions and ejections. This information is recorded and red cards are returned to coaches when the appropriate suspension has been served. Cautions are monitored as three becomes a suspension. Supplemental reports are read to see if there were any incidents which should be referred to the Board or a club representative. The Liaison also gets calls from coaches regarding protests. These are relayed to the Grievance Committee. Evaluations of officials are to be sent after every game and the Liaison keeps track of this and issues club fines at the end of the season for cards not received. A Liaison attends Board Meetings, general meetings and referee executive board meetings each month. This position is available to talk to clubs about the responsibility of the club regarding treatment of officials, the need for evaluation and other problems which concern the club and officials.

### ***Section 4-10: Executive Committee***

The Executive Committee consists of the President, Vice President of Competition, Vice President of League Events, Secretary, Treasurer, Registrar, Referee Liaison, Public Relations Coordinator and Select Coordinator. The Executive Committee must approve the schedule of games at the beginning of each playing season. The Executive Committee has the power to fine and/or suspend any member who violates any playing rule during a soccer game or who violates any provision of the Constitution, Bylaws or other regulations of the Delco Soccer League. The Executive Committee may act as the Grievance Committee to evaluate any protest or matter of dispute between members, unless a separate Grievance Committee is formally established. Any separate Grievance Committee must report findings, together with recommendations, to the Executive Committee for appropriate action.

### ***Section 4-11: Officer Election and Term of Office***

Each Officer is elected by ballot at the Annual Meeting and serves a term of one year or until a successor is elected. A candidate must receive a majority of votes cast in order to be elected.

### ***Section 4-12: Trustees***

The Trustees are composed of every former President of the Delco Soccer League who is still active in any capacity within the Delco Soccer League or a member club. The Trustees are identified by the Nominations Committee at each Annual Meeting. The Trustees are available to provide evaluation, suggestion, mediation, and interpretation of the Constitution and Bylaws for any situation, upon a bona fide request from the Executive Committee or from any Official Delegate of the Delco Soccer League. The Trustees may also act as an appeal board, as provided for in the Bylaws.

## **ARTICLE 5: MEETING**

### ***Section 5-1: Annual General Meeting***

The Annual General Meeting of the Delco Soccer League is held on the last Thursday in the month of April each year.

### ***Section 5-2: Regular Meeting***

A regular meeting of the Delco Soccer League is held on the last Thursday of each month, except the months of June, July, October, November and December. A regular meeting will be held on the last Wednesday of October and the November & December meetings will be combined and held on the first Thursday of December.

### ***Section 5-3: Special Meeting***

A special meeting of the Delco Soccer League may be called at any time by the President. A special meeting may also be called by any five Official Delegates, provided they represent at least five different member clubs. Written notice, including the reason and full agenda for the special meeting, must be mailed to every Official Delegate five days before the date of a special meeting. A special meeting must not be held on the same day as a regular meeting or Annual Meeting.

## **ARTICLE 6: AFFILIATION**

The Delco Soccer League is affiliated with the Eastern Pennsylvania Youth Soccer Association (EPYSA), with the United States Youth Soccer Association (USYSA), and with the Federation Internationale de Football Association (FIFA). The Delco Soccer League shall exercise complete governmental control over all its operations, except in those matters reserved by these other associations.

## **ARTICLE 7: AMMENDMENTS**

A proposed amendment to this Constitution may only be voted upon at an Annual Meeting, in April. Each proposed amendment must be read, or made available for reading by any interested member, at the February and March regular meetings immediately preceding the Annual Meeting at which the amendment will be voted upon. Each proposed amendment must also be mailed to each Official Delegate either as an inclusion within the minutes of the February regular meeting or as a separate mailing at least four weeks before the Annual Meeting. To be adopted, a proposed amendment must receive an affirmative vote from three-quarters of the Official Delegates personally present.